

College of Engineering and Computer Science
2011 USDE HSI-STEM/AIMS² Project
YEAR 6 FINAL PERFORMANCE REPORT (FPR)
December 2017 Submission Timeline
*******COC, GCC, CSUN ONLY*******

Groups	Events	Day	Date	Time
CSUN evaluation team	Present draft FPR submission timeline to HSI-STEM team at September meeting	Thursday	May 18	by 3:00 pm
CSUN evaluation team	With COC and GCC project team members: Share FPR requirements for performance measure data (project and institutional data) for performance measures 2a through 6c in Section A/APR AND requirements to complete explanatory descriptions associated with performance measure data in APR/Section A	Thursday	May 18	by 3:00 pm
CSUN evaluation team	From CSUN IR office: Request institutional data for data production of project objectives 1a (transfer) and 7a (completion)	Friday	July 14	by 5:00 pm
COC & GCC	From COC and GCC project team members: Send performance measure data (baseline and/or project year) and explanatory descriptions for performance measures 2a-6c in Section A/FPR.	Friday	September 15	by 5:00 pm
CSUN evaluation team	Compile draft performance measure data and explanatory descriptions for performance measures 1a-12d in FPR Section A	Friday	September 29	by 5:00 pm
CSUN evaluation team	Review GCC/COC performance measure data/descriptive explanations (for performance measures 2a through 6c) in Section A/FPR and sends requests for revisions to COC and GCC	Friday	October 6	by 5:00 pm
COC & GCC	From COC and GCC project team members: Send revisions to performance measure data/descriptive explanations of performance measures 2a-6c	Friday	October 20	by 5:00 pm
CSUN evaluation team	Finalize performance measure data/explanatory descriptions for performance measures 1a-12c in APR Section A	Friday	October 27	by 5:00 pm
Project PI/Co-PI	Request budget data (after end of current grant period)/Section B information from the TUC	Friday	November 3	by 5:00 pm
CSUN evaluation team	Send draft FPR Section A to Project PI/Co-PI	Friday	November 3	by 5:00 pm
Project PI/Co-PI	Draft FPR Section B	Friday	November 17	by 5:00 pm
CSUN evaluation team	Send Project PI/Co-PI revised (from feedback) draft FPR Section A	Monday	November 27	by 5:00 pm
Project PI/Co-PI	Assemble draft FPR Sections A/B	Friday	December 1	by 5:00 pm
Project PI/Co-PI	Send draft FPR to AIMS ² 2011 team for review ahead of December AIMS ² meeting	TBD	December TBD	TBD
Project PI & CSUN	Present APR Section B (Project PI/Co-PI) and Section A (CSUN evaluation team) draft FPR to HSI-STEM team at the December meeting and lead discussion/respond to questions/request feedback	TBD	December TBD	TBD
Project PI/Co-PI	Contact USDE program officer to confirm FPR submission date/text limits	TBD	December TBD	TBD

Groups	Events	Day	Date	Time
CSUN evaluation team	Revise draft FPR submission timeline with submission date from DoE program officer	TBD	December TBD	TBD
AIMS ² 2011 team	Send feedback on draft FPR	TBD	December TBD	TBD
Project PI/CSUN evaluation team	Revise Section B (Project PI/Co-PI)/Section A (CSUN evaluation team) draft FPR based on feedback from AIMS ² 2011 team	TBD	December TBD	TBD
Project PI/Co-PI	Email ORSP with draft FPR and asks for feedback/questions/concerns (compliance)	TBD	December TBD	TBD
CSUN ORSP	Contact Project PI/Co-PI with questions/concerns (compliance) on draft FPR	TBD	January 2018 TBD	TBD
CSUN ORSP	Submit final FPR to USDE	TBD	January 2018 TBD	TBD