

## Friday

Week	Date	Technology in Action	TIA Exams	Office Products Assigned	Office Products Due Dates	Office Exams	
1	31-Aug-12	Ch 1 Introduction					
2	07-Sep-12	Ch 2 Components		Excel 1 Workbook			
3	14-Sep-12	Ch 3 Internet		Excel 2 WkBk, Excel 1 MyltLab	Excel 1 Wkbk&MyltLab		
4	21-Sep-12	Ch 4 Applications		Excel 3 WkBk, Excel 2 Myltlab	Excel 2 Wkbk&MyltLab		
5	28-Sep-12	Ch 5 O/S Utilities		Excel 4 WkBk, Excel 3 Myltlab	Excel 3 Wkbk&MyltLab		
6	05-Oct-12	Ch 6 Hardware Evaluation		Word 1, 2 WkBk, Excel 4 Myltlab	Excel 4 Wkbk&MyltLab		
7	12-Oct-12		TIA 2-3 & History Quiz	Word 3 WkBk, Word 1,2 Myltlab	Word 1, 2 Wkbk&MyltLab		
8	19-Oct-12				Word 3 Wkbk&MyltLab	Excel 1, 2, 3	
9	26-Oct-12	Ch 11 Databases		Access 1 Workbook			
10	02-Nov-12	Ch 7 Networking		Access 2 WkBk, Access 1 MyltLab	Access 1 Workbook	Word 1, 2, 3 Take Home	
11	09-Nov-12	Ch 8 Digital Devices Ch 9 Data Protection		Access 3 WkBk, Access 2 MyltLab	Access 2 Workbook		
12	16-Nov-12		TIA 4, 5, 6 Exam	Access 4 WkBk, Access 3 Myltlab	Access 3 Workbook		
13	23-Nov-12	Thanksgiving Holiday					
14	30-Nov-12			PowerPoint 1, 2 WkBk, Access 4 MyltLab	Access 4 Workbook	Access 1, 2, 3, 4	
15	07-Dec-12	Ch 12, Client Server, NOS Ch 13 Protocols, IP Addresses, XML		PowerPoint MyltLab	PowerPoint Workbook	PowerPoint 1, 2 Take Home	
Final Exam Friday 14 Dec 2012 8am-10am JD 1107 TIA 7, 8, 9; + Replacement Exam + Makeup Exams							
	24-Dec-12	grades due					