

College of Engineering and Computer Science
Fall 2014 CECS Curriculum Calendar

EXPERIMENTAL/SELECTED TOPICS COURSES (to be offered in Spring 2015)

- August 22, 2014** Deadline for Department Chairs to distribute new experimental/selected topics proposals scheduled to be offered in Spring 2015 to CECS departments for consultation. This deadline satisfies the minimum 5 working day window for such purpose prior to submission to the Associate Dean (next deadline). Previously approved courses and on-line course designations are also to be submitted by this deadline.
- August 29, 2014** Chair forwards all above department proposals via email to Associate Dean, Academic Affairs Committee Chair and Cindy Barrett (cbarrett@csun.edu). Chair forwards signed hard copies to Cindy Barrett in JD 4504. Proposals emailed to faculty and chairs by Associate Dean for review.
- September 2 or 3, 2014** Academic Affairs Committee will meet to review **new** experimental/selected topics proposals. Academic Affairs Committee meeting minutes (on new experimental course proposals) sent to faculty and chairs for review.
- September 3, 2014 (tentative)** Associate Dean submits experimental/ selected topics curriculum proposals to EPC and GSC by posting on the Associate Deans' web-drive. Online course designations must be sent to Greg Mena (or his successor) and Gloria Rocklin.

COURSE OR PROGRAM PROPOSALS (implementation date Spring 2016)

- October 3, 2014** Deadline for Department Chairs to distribute new courses, new programs, course modifications, and program modification proposals to CECS departments for consultation. This deadline satisfies the minimum 5 working day window for such purpose prior to submission to the Associate Dean (next deadline). It is assumed that the consultation process with other departments (and other colleges, if applicable) may start much earlier if an academic conflict is anticipated.
- October 10, 2014** Chair forwards all department proposals via email to Associate Dean, Academic Affairs Committee Chair and Cindy Barrett (cbarrett@csun.edu). Proposals and summary emailed to faculty by Associate Dean for their review.
- October 20 - Nov 19, 2014** Academic Affairs meeting(s) to review all proposals submitted during this cycle. Department chairs and faculty are invited to attend. Associate Dean distributes Academic Affairs minutes to faculty & chairs for their review. Chair provides signed hard copies to Cindy Barrett in JD 4504.
- December 5, 2014** 10-working-day deadline for Associate Dean to receive written objections to course proposals and to request inclusion on College meeting agenda.
- December 12, 2014** College meeting to vote on written objections received within 10 working days from November 19 distribution of minutes of the Academic Affairs Committee.
- December 12, 2014** Circulate proposals to Associate Deans and Undergraduate Studies via posting on the Associate Deans web-drive.
- January 5, 2015 (tentative)** Associate Deans review university curriculum proposals for consideration with EPC & GSC chairs, Gloria Rocklin, and Greg Mena (or his successor).